



Melbourne Orlando International Airport Parking Permit Application – 2025

Complete the entire form below. **This form must be typed.** If you have more than one vehicle that you may be driving, then each vehicle description and tag number must be listed. **ONE PERMIT ISSUED PER EMPLOYEE**

APPLICANT INFORMATION				
Last Name		First Name		Employer Name
Home Address – Street, City, State and Zip Code				E-mail Address
Home Phone		Cell Phone		Work Phone
VEHICLE 1				
Year	TAG #	Color	Make	Model
VEHICLE 2				
Year	TAG #	Color	Make	Model

Every employee shall park their vehicles in the parking lot specifically assigned to them. Criminal History Records checks are required for applicants parking in Lot 2. Each vehicle parked in reserved parking shall prominently display the assigned hanging placard provided by the Melbourne Orlando International Airport (MLB) badging office. Hang placard from the rear view mirror support, information side facing forward. **Always remove placard before vehicle is in motion.** Airport parking placards remain the property of MLB and must be returned to MLB badging office upon the individual's termination of employment or work assignment at the Melbourne International Airport. **Placards are Non-Transferrable.**

MAPD may remove or cause to be removed from any restricted or reserved parking areas, any roadway or right-of-way, or any other area on MLB property, any vehicle which is disabled, abandoned, illegally or improperly parked or which creates an operational problem in accordance with the licensing requirements for the operating Florida motor vehicle and traffic laws and the City of Melbourne Code of Ordinances. MLB shall not be liable for damage to any vehicle or loss of property which might result from the act of such removal. Permit holders are required to update information (i.e. new vehicle, new tag) within thirty (30) days.

Park at your own risk, as MLB assumes no responsibility or liability for loss, injury, or damage to persons or property, or using facilities, not caused by negligence of MLB or its employees. The Melbourne Airport Authority reserves the right to refuse or revoke authorization of any individual for a parking permit. MLB Based tenant parking is \$120 per year.

By signing below, I certify that I have read and agree to the terms set forth on this application.			
Applicant's Signature:		Date:	

By signing below, I authorize the above employee to be issued a MLB Parking Permit and I will notify MLB when employee is no longer employed.			
Supervisor's Signature:		Date:	
Supervisor's Printed Name:			

AIRPORT SECURITY COORDINATOR (ASC) AUTHORIZATION				
APPROVED Yes or No	Assigned Lot # 1 2 3	ASC Signature:	Date:	

→AIRPORT BADGING OFFICE USE ONLY→				
Issue Date	Color	Permit #	Encoded Card #	Assigned Lot # 1 2 3
Permit Issued by				Date